

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, November 6th, 2019 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:30 am and all of said persons were present: Commissioner Lee SPILMAN, Commissioner Loretta ROBINSON Commissioner Eva GARCIA and Commissioner Maria GOMEZ.

Also, present was Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Daniel MICHIE, Michael SNEATH, Johnny DIXON, Raymond DEANDA, Michael WEENIG, Jesus SOTELO, Ipolito REYES, Rick REEG, Joe LEGGETT, Robert HOLLEY, Ramon ARANA with Aldine Fire & Rescue, Thomas GOMEZ public guest, Ricardo MARTINEZ with MARTINEZ Architects, and Adam TABAK district counsel with Coveler and Peeler.

4. TO RECEIVE PUBLIC COMMENT:

Commissioner ROBINSON wanted to thank the administrative staff for their hard work in this year's banquet and wanted to thank all the district employees for their appearance at the banquet.

Commissioner GARCIA thanked the administrative staff for a great experience in this year's banquet.

Engine Operator Dixon wanted to thank the Board of Commissioners, Chief PARKER, and administrative staff for this year's banquet.

District Chief LEGGETT wanted to inform the Board of Commissioners that Engine Operator ARANA successfully passed his TCOLE exam with Harris County Sheriff's Academy.

5. TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to pay Districts bills.

6. TO MODIFY AND AMEND THE DISTRICT'S 2019 BUDGET:

No action, item tabled.

Ramon ARANA entered the meeting at 11:37am

7. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE DISTRICT'S CURRENT OR CONTEMPLATED CONSTRUCTION PROJECTS:

Chief PARKER informed the board that the new Station 11 building permit has been issued and recorded. Additionally, Chief PARKER stated that plumbing plans are under review and that 2 out of 4 have commented on the off-site reviews.

Ricardo MARTINEZ presented the board an updated construction design/layout including retention pond with partials. MARTINEZ presented the board floor plans for Station 41 and informed the board on submitting permits by November 11th, 2019 it would potential take up to 8 weeks.

No action.

8. TO REVIEW AND APPROVE AN AUTOMATIC AID AGREEMENT WITH CITY OF HOUSTON:

Chief PARKER stated that he not be in contact with Chief Griffin since he was told that it was in the hands of the city.

No action, item tabled.

9. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

Chief PARKER presented the following requisitions:

1. Vendor: North Point of Houston Garage Doors
Amount: \$15,600.00
Item: 8 Garage Doors at Station 31
Motion by Commissioner GARCIA, seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to approve the purchase of 8 garage doors for Station 31 amount not to exceed \$15,600.

2. Vendor: Prime ITS
Amount: \$6,208.50
Item: Q.2 Dell Latitude 7212 (Apparatus Tablets)
Motion by Commissioner ROBINSON, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the purchase of 2 Dell Latitude 7212 Apparatus tablets amount not to exceed \$6,208.50.

3. Vendor: Ponderosa Volunteer Fire Department
Amount: \$4,500.00
Item: POSI 3 -SCBA Tester

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve the purchase of POSI 3 SCBA tester joined with neighboring departments amount not to exceed \$4,500. (view attachment)

10. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, TRAINING, COURSE MATERIALS REQUESTED BY DISTRICT PERSONNEL:

No action, item tabled.

11. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

No action, item tabled.

12. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251:

No action, item tabled.

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

No action, item tabled.

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE§323.3022 TO DISCUSS SALE TAX MATTERS:

No action, item tabled.

15. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

No action, item tabled.

16. ADJOURNMENT:

Commissioner GOMEZ moved for adjournment; Seconded by Commissioner ROBINSON with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 12:30pm.